

NCAPER ON-SITE STEERING COMMITTEE MEETING NOTES



January 3, 2019, 11:30 AM – 5:00 PM, The Actors Fund Offices – 727 7th Ave. NYC

Attendees

Facilitator: B. Schaffer Bacon;

Steering Committee members: S. Atkins (via phone), T. Berger, C. Carey, T. Claeson, M. Clifford, B. Davis, R. Lopez Harper, J. Leff, M. Quinlan-Hayes, M. Royce, A. Schwartzman, S. Surkamer, S. Wise;

Staff: J. Newcomb, L. Dates;

Excused: D. Carroll, A. Mathis, M. Ostrum, R. Parisi, T. Simplot, P. Walsh

Action Items

1. Ruby offered to share and connect results of meeting with absent SC members.
2. Mollie and PAR work with staff/SC re: subsidy policy for ArtsReady subscriptions; and how to ensure Studio Protector is marketed along with ArtsReady.
3. Need to revisit governance doc, and update/sign SC Member Agreement.
4. Mollie consider developing a graphic/visual showing a holistic responder point of view: show intersections of constituencies and mutual interests, map the overlap that each Coalition member does.
5. Develop a **state of preparedness report** for SAA EDs.
6. Working Groups:
 - I. Membership: Further develop Membership model and benefits. (Look at International Coalition of Library Consortia ICOLC as a model; it's a network that works with 200 network representatives.)
 - II. ArtsReady Transition: Full review of taking on ArtsReady and then make a recommendation to SC.
 - III. Plan for how the Coalition is activated to work on Education and Advocacy
 - IV. Work Plan: brief on what activities are included in Mellon grant.
 - V. Fundraising: Work with NEA. SMS, TB, TS.
7. Small group needs to meet with NEA. Amy will find previously-created documents that speak to what supporting orgs are supposed to do with regards to NEA and NEH.

Informal greetings, general conversation & Call to Order

MQH Co-chairs: Mollie Quinlan-Hayes and Ruby Lopez Harper welcomed everyone and recognized Jan & Newcomb's 1-year anniversary as NCAPER's first executive director stating that the year had been an exciting time to work through how we go forward. Then Barbara Davis and The Actors Fund were acknowledged and thanked for hosting and providing breakfast snacks and lunch which was changed

to 12:30. They then introduced Barbara Schaffer Bacon, the facilitator, who co-directs Animating Democracy, a program of Americans for the Arts and who was involved in NCAPER during its initial stages of development in 2006.

Barbara Schaffer Bacon – All Together & Looking Forward

- BSB We are going for key points, actions, and next steps along with discussion points after 12 years of the Coalition. We will discuss policy gains and notice of the sector and Investment of The Andrew W. Mellon Foundation.
- Agenda review:
 - Groundwork for a productive meeting
 - Introductions (Everyone share one NCAPER related achievement):
- CC Cornelia- Initial meeting with Americans for the Arts, with Ted, connecting nationally and within communities – valuing relationships
- TB Ted - cumulative momentum – challenge to weave a comprehensive safety net. We are putting stuff in place. Unfinished business – how do we keep weaving when we are challenged with limited staff time? There is no real leadership from the (NEA) Endowment, while NEH has a large role. NCAPER post-disaster calls provided a human touch.
- AS Amy - 1) Sponsorship of phone calls – extraordinary – needed and appreciated – we played a leadership role – we learned about the issues at each locale – connected people at the local level – connected funders during calls, 2) alliance and working with the cultural heritage sector –Tom is a good connection with this – the government system is still biased against artists and arts organizations. Building inroads with government and policy.
- TC I’ve worked for almost 30 years on response with cultural heritage, and then with PAR. Achievement – 2018 – we’ve made 15 presentations talking about NCAPER, PAR, and CERF+.
- BD I see the importance of relationships – those at the table – building upon relationships – connection to government and community resources – we’re getting better at helping connect the dots for the field as to what they need in both preparedness and response sides. LA area fires – people were leaving their communities with nothing – we’ve learned to use communities as a whole to provide resources.
- SW In my role as 1st vice chair of NASAA – am supportive of this work because state arts councils are boots on the ground. Arts councils with experience in disasters take note when they hear of this organization. Now, others – like in the West with fires and earthquakes - don’t have the resources or boots on the ground to tell organizations about our resources. More work to do in the GREAT MIDDLE – challenge is to be educational and give sense of urgency
- Like Ted’s “culminating momentum” – web site helps to put the org on the map. Excellent job at making these connections and directing to resources.
- MC Struck by phone calls and number of people participating. PR reached out to MusiCares and it was traceable through the work of NCAPER.
- JL We tend to focus on natural disasters. Shows how far we’ve come and how much further we must go – manmade disasters don’t get as much press because of scale. Exciting that SC has reached a level of productive conversation that will take us to the next level – more sustainability.

- SS Manmade disasters – embezzlement, death, health, terrorism. Agree with Suzanne: need to work on SAAs.
- BD Some of us work on many individual issues, but what are we focusing on through this Coalition? We all need to understand what we mean by preparedness.
- RLH This didn't have descriptions in the past: This was just stuff you did to take care of people in your community. Each year we have increased sophistication in how we communicate. It now has words and muscle memory. People are now reaching out to me because they associate me with this organization.
- BSB First meetings were about addressing recovery aid and building visibility. Moved to response networks and then eventually the Coalition. We learned "Redundancy is Good." Katrina and Sandy helped with the Coalition's position in the field; you've made waves in the policy field.
- MQH Enriching to know that all this is going on. We could give immediate outreach to Overnight Arts Festival after shooting incident.
- JTN Addressed South Arts Board earlier in December to inform them of what the Coalition is doing. Xavier Cortada, board member and Miami artist involved in climate change, was very interested in having further conversations about NCAPER. Making new connections for presentations – now we're invited rather than "inviting" ourselves.
- MR Coalition is doing important work – work is complicated – excited about talking about the environment
- CC How are we planning on sharing these notes with absent members? Ruby offered to share and connect.
- TB Information question – needs a better understanding of what things are underway as part of the Mellon grant – needs context.

Purpose and Priorities *Presentation/Discussion*

- **NCAPER Mission and goals**
Amy – preparedness is the hardest part – that is what it is

UPDATES

MQH ArtsReady movement, resource (library) and tool (online planning tool). Tool has been clunky and not easy to use. Partnering with dPlan template (heritage, archives, libraries, museums) – which is also clunky. No funding for tool since 2011. Subcontract with LYRISIS' PAR grant from Mellon – to build a new online tool to serve all constituencies that will produce tangible outputs. Developer is identified, design work stage involved input from 25 orgs. Tool will be subscription based, low cost, with free element to generate basic level emergency documents. Best of both tools will result. Start work = launch. Tool will be accessed through ArtsReady.org and dPlan.org; websites and an incident management app.

DISCUSSION: Ted – who is paying at this point? Tom C – PAR is paying for initial work and development. After launch will transition to NCAPER. Ted – what is the business model, staffing needed, going forward? Mollie – NEDCC will manage tool itself – no technical responsibility for NCAPER. They will receive a portion from the membership revenue. Susie – NEDCC doesn't feel as though they will have to add a great deal more of staff time to new tool. Cornelia – is this only to ARTS

SECTOR? Mollie - NEDCC will continue marketing to their sector. They have a good sense of what the income might be. Susie - dPlan has a substantial number of subscribers, and this may subsidize the ArtsReady part. Mollie - PAR will allow 1000 free subscribers for the first year. Need to create policy for who receives subsidies.

BSB NCAPER will lead the charge with creating policy - if this is desired. Cornelia - why is South Arts moving this project? Mollie - ArtsReady is not part of South Arts mission. They've managed (AND redeveloped) for over six years and now Board needs it to go to new partner. Suzanne W - provided an example. Cornelia - is this a done deal? With regards to the Coalition taking this one?

BSB - An assumption that NCAPER was the logical org for this. Is this a weaning by South Arts? (No - SA still committed to advocating for the tool and readiness in general.) This was an evolution - cumulative movement - and momentum - and some assumptions. Jan - shouldn't underestimate the power of Mellon. BSB - Mellon is already in it - they've made a marriage - connected dots where they are investing - we can see it and respect it. Mellon's trust is in LYRISIS and NCAPER.

Cornelia - have we talked to the NEA about taking on the tool? Susie - NEA will not take on the tool. Cornelia - Mellon has a new president.

BSB - Consider how this moves forward with the Coalition.

Ted asked for the timeline. Subscriptions open to all arts. Is there any part that could be used to get to individual artists? There are balances we work to achieve - need to be able to market to the whole. Mollie - we are being mindful of Studio Protector. What kind of info is going on the road? And other questions.

BSB - what roles do state and local arts agencies and national services play?

Mollie - these are the exact networks that we need to reach out to. Amy - Talk about how PAR fits. And, everyone should know that unincorporated orgs can get tax exempt status (collectives, networks). Tom C - tool revenue - PAR is supporting the development and 1000 subsidies only. Provided LYRISIS and PAR background. PAR Focus Group participants want more case studies, and touring artist advocacy. How much time spent on PAR? Tom spends 75% of his time since August 2018, Jan 50%, Steve Eberhardt 75%. Suzanne - would the list he described be subscribers to the tool? Tom - no, they'd be marketers. Amy - what is PAR long-range plan as a part of LYRISIS, and what percentage are coming from cultural heritage world? Alliances for Response AFRs. Should PAR move to supporting Cultural Placekeeping networks?

Tom - PAR Partners/LYRISIS is Talking with Mellon about another 3-year grant. LYRISIS has talked about this project coming under another organization after second grant. Performing arts focus now vs. an initial cultural heritage connection - we didn't have Jan until mid-2017, and that has made a difference in outreach to performing arts. For example, we only went to 4 conferences the first year, but 15 conferences in 2018. Now, 90% of questions coming from cultural arts. Would love if networks would use Cultural Placekeeping Guide as the basis of their network creation.

Amy - CPG as not just a procedural tool, but a guide to the notion of a network. CultureAID couldn't take on applying for a PAR CPG grant because it is an all-volunteer org.

Ted - the transition makes sense. The challenge for NCAPER is how do networks sustain themselves, and should NCAPER sustain their continuity? Tom - what is the possible sustainability for the networks? Cleveland Alliance for Response has progressed with people from emergency management. BSB - Embeddedness

Stephanie – NOLA – still has a core group of people who have the passion to work move this forward. Agree with Ted’s concern, if the key person leaves the table – the buy-in changes. Sustainability is a concern.

CERF+ update & context. Small organization. After Katrina realized they needed to review relief grants. Unknown populations of artists, constant recreation of wheel. Amy created a blueprint plan from artists’ perspective to create networks of networks – which we continue to do well. Where are the holes? Resources for artists and mitigation led to Studio Protector. Missing link has been outreach into many communities that don’t know us. Currently serve materials-based artists. Any info created would be beneficial to any studio-based artist. Connection with Coalition initially was some mission creep, but constituency benefits. Credits Lori Foley, she is critical now at FEMA. Last summer, Mellon approached CERF+ re opportunity to create a network of networks. We received 33-month grant to pilot two artist responder networks. Looking at FEMA’s six hotspots through the nation. Who are funders and who are players? Artist would be embedded in the community, and active after a disaster, CERF+ would be a hub, and underwriter. Grant includes a capacity building element for CERF+ through the Non-profit Finance Fund to maintain this project. Previously, a pilot in CA got lots of planning done, but the ongoing funding wasn’t there, and sustainability is again an issue.

DISCUSSION: Mirielle – how would artists participate? Cornelia – in many ways. Taking what CERF+ does and share all over the place – schools, arts orgs, everything in Studio Protector. Jan – need corporate funders/sponsors to say that this is the most important thing. Suzanne – Arts are important for the economy – still not making headway in some areas of the nation. Ruby – Working with arts administrators to help them advocate. Approach as this is another part of your portfolio to consider. Jan – need involvement from local foundations. Mollie – will this address non-natural disaster (e.g. individual) crises? Cornelia – yes. Jan – I keep hearing “sustainability.” The advocacy we have to have foremost is to get sustainable funders. Need NEA to think about this as something as important as General Operating Support. Cornelia – what’s stuck the most has been \$500 “get-ready” grant. Hook of money, then they look at all of your preparedness info. Suzanne – SAAs work with the understanding that arts are important for the economy; some cities get that, some don’t. We are not making headway with gov’t/decision-makers to see the arts as part of community preparedness; if they’re investing in flood prevention, should invest in something like NCAPER.

Ruby – Yes to needing leadership understand why this is important. We have a platform of work with arts administrators who serve individual artists. We work with them to understand the depth of their role as advocate/mentor/coach/financial advisor/funder/friend. What can we craft to add – when you think about inclusive, equity, this should also be in your portfolio. To unify- we need to be committed to pulling the levers.

BSB – Opportunities for NCAPER – with ArtsReady 2.0 on horizon, CERF+ pilot in hot spots, Tom’s sense of how much change happened from first to second year: now we need expansive thinking about how can we find our place in the projects? A lot of work on the responder side. Need to see more programmatic connection. The work together as a Coalition by the Steering Committee, Chairs and staff. Tom was a part of useful meetings about programmatic stuff.

Tom – Our working groups need to be more active and sustain themselves; committees get overwhelmed and time passes by.

BSB - What is the committee doing to advance the Coalition’s work?
Information flow was a question. Is there a clear charge to each working group? Need to bring back the work plan.

Michael – tell me what I can do in my capacity of NYFA to help me be a more of a part of this?

B. Davis – agrees with Michael – sometimes calls were relevant – and sometimes not. I couldn't prioritize how to be helpful as opposed to sitting quietly on a phone call for 1.5 hours – and never knew which situation a call would be. Jan needs someone who is directing traffic – staff person. Too much of the whim of the person who wants to take on the leadership role. Momentum is not sustainable, and it comes down to dedication to a couple of people. We must find ways to find a way to make a better use. We should be creating their blueprint – the one that is used for smaller (10-20) functioning groups.

Cornelia – we identified gaps for first year or two. Then disasters come into play [and ate up our time] We need to understand what the gaps are and then fill them.

Ted – In agreement – we need this intentional strategic affiliate network. We originally spent a lot of time on governance. We are largely not in compliance. Everyone is too busy, and we need to make a major investment in the org that we wish to create. We've learned more today about what's happening with all of us than ever on our [monthly] calls because we're putting out fires.

BSB – governance doc – orgs should be Coalition Members, not individual people. Steering Committee hasn't signed agreement doc for 3-years.

Amy – We used to discuss our formulation: we are building a safety net before, during and after disasters for artists, arts organizations and culture. We need an elevator pitch, and that's the easiest to understand. As to the nature of the org – we deal with disaster – it's over – and then we go back to what we were working on.

Discussion – Cornelia – we are taking our seat at NVOAD (National Voluntary Organizations Active in Disaster). Barbara – If we say, 'these are the four things we're taking responsibility for,' then we shape ourselves around it. If we say that the role of arts in recovery is critical, then we participate in that. How will we? Are we going to start cataloguing the arts organizations with experience, as work opportunities for them and a community resource for everyone? Cornelia – I don't see us developing programs. Ted and Ruby – the third bullet could be broken down. NCAPER is building bridges with other sectors, and helping to advance our sector in its local participation ... Ruby – We have to draw the line in the sand, we cannot be a mishmash or everything to everyone. Mirielle – Bridge Builder. Mollie – We previously agreed we'd work with networks, not individuals. Ruby has hesitation on the idea of existing networks. If we're driving investment of readiness, response and recovery, there's a huge community not [yet] invested in this work. Amy – need advocacy with the disaster management sector. BSB – You need to articulate strategic choices. If you believe resilient networks will (should?) exist at the state and local levels, then bringing SAAs on board and having them fully working on this with constituents: that's a strategy. My SAA could deal with this the same way they deal with accessibility [i.e. require a plan].

As a consultant Amy has been involved with Puerto Rico recovery. PR work – impact and recommendations that they hope to share with the field. Each sector of FEMA's recovery.

Mirielle -

- 1) NYFA planning on increasing digital accessibility through NYFA.org 3.0
- 2) NYFA Source is functional but clunky and will be updated
- 3) turning twitter line into chat bot line – to use machine learning to collect from and engage with the user – will eventually be on NYFA.org – want more people to have access to more info.

Barbara - Actors Fund site had tons of resources – got rid of – people weren't looking at it. Mixed feelings about how everyone is thinking about delivering information. Maintenance of things is top-of-mind. Mixed about their approach. Efficiency using PayPal, Venmo, to quickly get money to people – real time processing – understand the process and have it down. In PR – two dance companies had designated person as their liaison.

Discussion - Jennifer – did money go to person or provider? Barbara – both. Ted – what do lawyers and accountants say? Barbara – auditors ask – did you follow the policies that you set up for yourself? That’s what they look for.

50% of their work is disaster based.

MusiCares fills in the gaps. Disaster prompts application online. Now use VENMO or wire money. MusiCares works for the whole community. 10k from ASCAP for fire relief. Forced us to broaden our horizons. And must debunk the arduous process.

Discussion: BSB – more of a holistic responder point of view. Map the overlap that each of the Coalition members do. Raises generational issues – youngers won’t respond in the same ways.

South Arts attached reporting requirements to each of their grants.

Ruby – We are working on suite of training tools – could look at different structures/content to include this. How can we activate the membership to strengthen the system?

Stephanie – NPN is working with PAR, cohosted all day PAR workshop as part of NPN’s national conference. Developing a new network in New Orleans.

DISCUSSION OF GOVERNANCE DOCUMENT – WHAT IS NCAPER’S AGENDA?

Onto Discussion Guide. What to add?

Discussion: Ted: need inclusive – arts and culture or culture and arts. If we are talking about a sector response – he doesn’t see it in here.

BSB – Checking in with CERF+ is it really about the whole sector? Cornelia – yes, can’t have one without the other. The WHAT is not in program capacity

Amy – used to have a formulation for a safety net – don’t want to lose elevator speech. BSB – Coalition is the network of organizations.

Susie – calls have been primarily with individuals. Ted – loosely formed orgs. Amy – The community recovery through arts and culture – highlight as one way we mean this – to show how we serve the rest of the community. Cornelia – 4th goal to serve the recovery. B. Davis – what’s this Coalition’s role? Cornelia – showing up – what are you guys doing here? B. Davis – if these are the things we are taking responsibility for then we shape ourselves around it. Cornelia – we’re not creating programs – you’d have people doing this work. Ted – third bullet can be broken down. Ruby – need to draw a line in the sand – cannot be everything to everyone. Mirielle – safety net duplicates CERF+’s mission. Suzanne – the arts sector is the constituency – the “who” statement is a confusing statement. Ruby – existing networks – bigger audience that is not aware of this work – activating networks. Amy – advocacy piece – link to sectors. Suzanne – the “who” is a confusing statement to those who don’t know what NCAPER is. Ted – gathering data and stories

Suzanne – the HOW is clearly articulated. BSB – Active work between crises. Amy – when saying arts sector – artists do not engage. Ted – missing individual artists. Suzanne – create a bullet that says

what we mean about artists. Ted – the safety net – clarity – geography diversity? Cross discipline? So many orgs that may not see themselves in this picture. Ruby – say it – put it on the paper.

BSB – clarification – NCAPER is the go to place for individual org, emergency town manager – is this what everyone means?

Suzanne – yes but we're not there. Ruby – it feels right that anyone calls us that we are the place that can get them to resources. B. Davis – this should be one location where they will find resources. They will find a roadmap. Ruby – clarity on how an individual would work with us. Indi artist or org what makes sense.

Mirielle – Hopes that this is what NYFA Source would be. Amy – identity of the umbrella of a coalition
Ruby – How do we feed the network of each other. Switching station? B. Davis – do we want NCAPER to lead the way on identifying resources – or [instead] gathering resources from Coalition members? How are we deciding what NCAPER should be? Ruby – NCAPER as activation point. We can be good at knitting it all together. Suzanne – SC would help NCAPER define a top five list to be accomplished over the next year. I.e. sharing a logo on a site. Ruby – what commitments do we make? Jan – logo and website – time to spread it around. Cornelia – what can you do for the Coalition, Michael? Projects that CERF has worked on are relevant to NCAPER. B. Davis – what's the program. Mollie – ArtsReady 2.0; last year – she changed her thinking as part of her understanding of NCAPER as an umbrella; membership thing cannot be separated; grant was not written in a bubble.

BSB - **NCAPER = a network**; the **coalition concept is proactive** it is about changing the conditions for artists and the arts and culture ecosystem. Agenda of proactive work – not just a strategic plan – doing it together and independently to identify the gaps to connect the dots (Ted) that keeps this issue moving forward nationally (Susie).

BSB – governance guidelines – acting as an ambassador for - trying to get EDs in the room – **give them a state of preparedness report**. We need to give them work to do.

Discussion: Michael – likes idea of valuing EDs' years of experience – to create strategies to move things forward. Ted – conferences – maybe we need to rethink who we are reaching through these, perhaps it is too much travel. Amy – NCAPER should be a member of HENTF – Lori Foley is involved in bringing artists and arts orgs into this conversation. Ruby – no formal member parameters. Tom – HENTF – put on trainings where the arts orgs have never been invited to – not a great model. Suzanne – maybe NCAPER needs to talk with HENTF.

BSB – Coalition should work through these specific things. Now there is a shared perspective. Now there is an understanding to go onto governance.

Mellon Capacity Building

BSB There is no assumption of staff – no role. There is a need to build out sustaining staff positions, and complimentary roles of co-chairs – in the future this could be different. Administrative functions – have plowed forward – and haven't waited. Some of this work has happened. In expanded membership – drawing intention and engagement – we need clarity of what membership means.

Discussion: - Ted – how does membership relate to ArtsReady 2.0 – this was part of the sustainability plan. Mollie – what do members receive – preparedness information and this is what's needed. BSB – X arts council would join NCAPER to get resources and access to ArtsReady 2.0 and then a discount. Membership structure would generate funds for NCAPER. B. Davis – how does the money get collected? – if NCAPER is working as it should – then we'd want all 15k arts orgs [that exist in the US].

Ruby – Yes and make access to tool through pay walls. Tool and no membership and Membership plus other perks. Mollie – doubtful that individual company will want to become a member of NCAPER – I think we should focus on large networks.

Michael – the younger you are the less you want to join anything. Tom – International Coalition of Library Consortia ICOLC. What can we learn from them as a network that works with 200 network representatives?

BSB – beginnings of staffing – moving forward we need a whole financial strategy to advance the strategic objective.

FINANCIAL and OTHER CONSIDERATIONS

BSB Handed out budget. FY19 Q1 Statement of Income and Expense prepared by South Arts.

We need a work plan:

- 1) Work group need to take on a full review of taking on ArtsReady and then make a recommendation to SC.
- 2) Membership Question
- 3) Plan on how the Coalition activates

I'm hearing about a lot of network work. A network building plan has not emerged. Connecting the dots – identify the gaps and dots that the Coalition can work on. Asset – brand identity with clarity – positioned better with NCAPER – How to find gaps and figure out priority work. Can't just talk about what we can do without funding. Mellon money make this a thing – site & logo.

Discussion: Amy – developing networks of networks – CPG is the tool. Tom – is there money for Network development? Jan – no. We need a way to fold new Networks into the Coalition.

BSB – set up proactive roles for SC members for partnerships or memberships or funding altogether

Ted – they are related issues – need to link to various approaches and strategies. How to keep members interested so they don't just join but renew and stay engaged. Must think strategically about what we mean by membership and what it means to renew membership. How to get out to people other than going to their conferences. Tom – 40 webinars – 1000 live attendees and just as many viewing recordings of them. Mollie – some webinars are orientations to the tool. Ted – market for this kind of info – must reach it and communities of color.

BSB – Is this doable for Coalition? –

Amy – governance doc – agreement on goals for the year. Wants it to remain a Coalition. Don't have to be incorporated to become a 501c3. Mollie – we have agreed that earned revenue will not keep the Coalition alive, we need multi-year private funding. **BSB – Main goal is national funders should stand up for that.**

Cornelia – We could make a profound difference in the field if we work with FEMA. Ted – We need a meeting with Mary Ann, Tom and Andi at NEA about what they will or will not do. NEH is doing more than NEA.

Ted – small group needs to go to NEA for a real conversation. Amy – there are docs that exist that speak to what supporting orgs (e.g. NEA and NEH are supporting organizations in the structure of recovery at FEMA) are supposed to do; she will find docs. Barbara D – Workplan must include putting pressure on NEA. SMS – Tony Chauveaux at NEA has asked me what role they can play. BSB – A group needs to articulate a concept, a plan. Have meeting, make a plan, bring back to SC to have it signed off on. If there's a conflict, it needs to be worked through. We're trying to change the culture, and we will get to a Coalition work plan for this year that allows the Mellon-grant work to continue. Fund development committee is SMS, TB, TS. Amy would like to join committee. Cornelia would like to work on policy.

BSB – interfacing programs and responder networks

Handed out work plan

BSB – how does Mellon work fit into this? That's what must happen going out of here. A Coalition agenda is what needs to happen. Is NEA an advocate or as a funder? Look at ArtPlace.

Referring to the current NCAPER committee list:

Membership Committee – come back with a concept and plan within the next three months.

Mollie, Suzanne, Stephanie, and Tom Clareson as a resource. And a few outside of the SC (including Eddie Torres, GIA)

Program Committee – would become the **Coalition Work Agenda Committee** – Tom, Stephanie, Cornelia, Jennifer, Andi, and Amy to work with staff

Marketing and Communications Committee – Mirielle and Andi – one person can make a great advisor partner to the staff to get things done.

Jan – if working groups could then delineate the process and timeline this is helpful.

BSB – review governance document and ArtsReady **Barbara Davis and Ted, and BSB**

Jan – we will continue to alternate between Business meeting and conversational meetings

BSB – add in ways for people to have time and to process. Time to ask questions and comments to get to the wisdom of the group.

Governance Committee – address and update the document – source of drawing new leadership and interest **Amy, Lynn**

End of June – Mollie plans to step off committee as co-chair

Advisory Council – do we really need this – capacity question. Cornelia – Rose is still working to understand what she brings to Coalition. Tom – can we pull together an NCAPER meeting at AFTA in June? Ruby – will see when they have an opening

After thanking everyone, Barbara Schaffer Bacon ended the meeting at 5:15 PM.

Respectfully submitted,

Lynn Dates & Janet Newcomb